



For the
community
creators

Shape the future of
urban development



COUNCIL NOMINATION KIT

2024-2025

UDIA WA are calling for leaders who want to contribute to work that matters, with people who care.

The UDIA WA Council is a collective of leaders, passionate about delivering great places for Western Australians to live, work, play and invest.

With a State and Federal election on the agenda over the next 12 months and a newly endorsed Strategic Plan, there has never been a better time to step up and get involved in leading your industry body. UDIA WA is driving a clear agenda to educate, advocate, connect and excel and provide exceptional member value and we are looking for leaders to help guide the organisation on this journey.

There are 12 elected members of Council, with a minimum of six to be Developer Members. This year, there are four positions available for nomination.

Councillors are appointed by nomination from member representatives. Terms are two years, with the option for current Councillors to re-nominate.

These four positions will join ongoing elected Councillors Greg Rowe (Rowe Group), Grant Shepherd (Hesperia), Adam Shephard (Okeland Communities), Glen McLeod (McLeod Legal), Lyle Kenny (Perron Group), Karl White (Cedar Woods Properties), Justine Roberts (Kingston Development Group) and Nathan Butson (Cossill & Webley).

In accordance with the Constitution, an additional two positions may be filled to address identified skill gaps in meeting the future strategic & governance needs of the organisation. Craig Shepherd of Scyne Advisory will continue in one of these two positions under his two year term.



Great places + housing choice = better lives

vision

diverse living options in thriving, connected communities

mission

lead, influence and deliver remarkable member value for a strong urban development industry

values

member focused
people powered
outcomes driven



The role of a UDIA WA Councillor

The purpose of the Council, on behalf of Members of the Institute is to set the strategic direction and policy priorities of the organisation.

It is the Council's responsibility to ensure it governs with excellence and effectively oversees the performance of the business through the Chief Executive Officer.

The Council governs with an emphasis on:

- outward vision rather than an internal preoccupation;
- encouragement of diversity in viewpoint;
- speaking with one voice;
- strategic leadership more than administrative detail;
- clear distinction of Council and Chief Executive Officer role;
- collective rather than individual decisions;
- future rather than past or present;
- proactivity rather than reactivity;
- representing and understanding the views of the Membership; and
- acting lawfully at all times.

Council Code of Conduct

The Council commits itself and Councillors to ethical, professional and lawful conduct, including proper use of authority and appropriate behaviour when acting as Council Members.

As a Councillor, you will be required to commit to the following:

- Council will at all times act in a way consistent with its own Code of Conduct.
- All Council members must acknowledge that no one Council Member has any more ostensible power or authority than any other Council Member.
- Council Members must represent unconflicted loyalty to the interests of UDIA Members. This accountability supersedes any conflicting loyalty such as that to other advocacy or interest groups and membership on other Councils or staffs. It also supersedes the personal interest of any Council Member acting as a consumer of the organisation's services.
- Council Members must avoid conflict of interest with respect to their fiduciary responsibility.
- There must be no self-dealing or any conduct of private business or personal services between any Council Members and the organisation except as procedurally controlled to assure openness, competitive opportunity, and equal access to inside information.
- When the Council is to decide upon an issue about which a Council Member has an unavoidable conflict of interest, that Council Member shall absent themselves without comment from the vote. The conflicted Council Member will also absent themselves from the deliberation unless agreed to by the remaining Council Members.
- Council Members must not use their position to obtain employment with UDIA for themselves, family members, or close associates.
- Council Members will annually disclose in writing to the Council at the first meeting of the Council year their involvement with other organisations, with suppliers, or any other Institutes that might produce a conflict.
- The Council will maintain a Register of Ongoing Conflicts of Interest.

Council Code of Conduct continued...

- If a potential conflict does arise, the primary duty to promote the purpose of the Council overrides any conflicting personal interest or duty to another organisation.
- Council members will vote on all occasions unless there is a conflict of interest or other reasonable explanation to abstain.
- It is expected that Council Members will have read and properly considered all papers ahead of Council meetings unless declared otherwise at the commencement of meetings.
- A Council Member must not make improper use of information acquired through their membership of the Council.
- A Council Member must not take improper advantage of their position as a member of Council.
- A Council Member has an obligation to be independent in judgment and actions and to take all reasonable steps to be satisfied as to the soundness of all decisions taken by the Council.
- Confidential information received by a Council Member in the course of Council duties must not be disclosed outside the Council, unless disclosure has been authorised by the Council or is required by law.
- A Council Member must not engage in conduct likely to bring discredit upon the Council and/or Institute or compromise the achievement of the Council's purpose.
- Council Members must not attempt to exercise individual authority over the organisation except as explicitly set forth in Council policies.
- Council members' interaction with the Chief Executive Officer or with staff must recognise the lack of authority vested in individuals except when explicitly Council-authorized.
- Council members' interactions with public, media or other entities must recognise the same limitation and the inability of any Council Member to speak for the Council except to repeat explicitly stated Council decisions.
- Council Members will give no consequence or voice to individual judgments of Chief Executive Officer or staff performance.
- A Council Member has an obligation at all times to comply with the spirit, as well as the letter of the law and with the principles of the UDIA WA Governance Policies and the Code of Conduct. Any material breach of this obligation will (in addition to any other legal consequences) amount to misbehaviour rendering the Council Member liable to removal from the Council.

Our commitment to Diversity & Inclusion

UDIA WA encourages applicants from a diverse range of professional backgrounds and experience to nominate for these leadership roles. Our goal is to establish and maintain a leadership group that reflects the diverse nature of the industry and the communities that we represent.

Conditions of nomination

- You must be a financial member, that is, your Membership Subscription for the 2024-2025 financial year has been paid in full prior to the closing date for nominations. Unfinancial members are not eligible to nominate.
- You must have a Proposer and Secunder to your nomination, both of which must be UDIA WA Member Representatives.
- You must provide a half page summary on why you would make a valuable contribution to Council, a brief CV and a head shot (JPEG Min 2MB) togetherwith your signed nomination form.

Key dates

All nominations due	19 August 2024
Deemed Election OR General Election declared	9 September 2024
General Election closes (if required)	23 September 2024
AGM and declaration of outcome	23 October 2024

Nomination Form & Supporting Documents

[UDIA WA Constitution](#)
[UDIA WA Pre Budget Submission 24-25](#)
[Nomination Form](#)

Questions?

For enquiries regarding Council and President nominations, please contact:

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